



THE PERSON

Risk Officer / Watch Manager Risk Officer

Criteria	Essential / Desirable	Method of Assessment
Qualification		
Level 2 standard of education (e.g. GCSE) or equivalent experience.	E	Application Form
ILM Level 3 Certificate in Management, or equivalent gained through in-house programme or experience.	D	Application Form
Qualification in Managing Risk (e.g. Fundamentals of Risk Management; IOSH or ability to demonstrate similar vocational experience)	D	Application Form
Knowledge & Experience		
Ability to deal with sensitive issues and to brief internal and external audiences, as required.	E	Application and interview
Experience of supervising a group of staff and overseeing the day-to-day running of a team.	E	Interview
Experience of analysing and interpreting information to develop solutions or solve problems.	E	Interview
Knowledge of the broader activities of Essex Fire & Rescue Service and working with Trade Unions.	E	Application and interview
An understanding of the application of risk to emergency services and the corporate environment.	D	Application and interview
Skills & Abilities		
Excellent written and verbal communication skills. Can interpret policy and procedures.	E	Application Form
Confident in using ICT systems such as Word, Excel, Outlook, PowerPoint, SharePoint, Teams	E	Application Form
Able to plan, manage and review tasks for team members.	E	Interview

Person Specification

Excellent interpersonal skills, communicates professionally and develops constructive working relationships.	E	Interview
Excellent time management and planning and organisation skills.	E	Application Form
Able to support changes in service provision in a positive and constructive manner.	E	Interview
Proficient at assessing problems and determining the most appropriate action.	E	Interview
Is approachable and confident in developing team members to acquire skills and experience.	E	Application Form
Other		
The ability to travel around the county.	E	Application Form
Willingness to work flexibly.	E	Application Form
Committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.	E	Application Form
Contribute to a positive working environment ensuring commitment to equality and diversity.	E	Application Form