



## Volunteer Role: Home Safety Advisor

### Purpose of Role

To carry out Home Fire Safety Visits and fit smoke detectors on behalf of Essex County Fire and Rescue Service within a specified location. To participate in local safety promotion initiatives and activities to generate Home Fire Safety Visits.

Uniform, equipment and travel expenses will be provided.

### Main Duties and Responsibilities

- To visit households as requested by the Service to conduct Home Fire Safety Visits with the occupier, to include identifying fire hazards and inspecting/fitting smoke alarms. All visits will be undertaken in pairs
- To liaise weekly with the nominated person to receive details of visits to be carried out
- To collect equipment from a specified Fire Station as required
- To complete the relevant paperwork and return to the Service in the agreed timeframe
- To participate in local safety promotion initiatives and safety and recruitment events
- To participate in activities to generate home fire safety visits
- To attend volunteer group information, training and review update sessions arranged at mutually convenient times
- To adhere to the policies and procedures provided by the Service at all times
- To undergo training with Essex County Fire and Rescue Service and achieve the required standards

### Skills, Experience and Aptitude Required

- Practical skills including use of drills, stepladders and small tools
- The ability to complete the required paperwork to record the visit and actions taken
- Access to a vehicle is desired as the role will require travel within a defined area
- Experience of working or volunteering with diverse members of the community
- Reliable, responsible and trustworthy
- Good written and verbal communication skills
- Friendly, confident and approachable manner
- Willingness to work as part of a team and abide by specified procedures and processes
- Reliable and able to commit to a minimum of four hours a week in one session



## What support will I be given?

You will work alongside a nominated person who will support you and ensure you have all the training and resources you need to carry out your volunteering role effectively. You will also receive:

- A full induction into the Service to help you understand your role, what we do and why we do it
- Regular feedback and support
- Appropriate uniform and training

## What benefits can I expect?

- The experience of involvement with a Public Sector organisation
- The experience of being part of a countywide volunteering scheme
- The opportunity to develop new and existing skills
- The enjoyment of meeting new people and being part of a team
- The satisfaction of knowing you are making a valuable contribution to the Service and the public
- We will reimburse previously agreed travel and out of pocket expenses

## Safeguarding

Essex County Fire & Rescue Service is committed to safeguarding and promoting the welfare of children and vulnerable adults, and expects all employees and volunteers to share this commitment.

For more information please contact Lisa Hart on 01376 576037 or [lisa.hart@essex-fire.gov.uk](mailto:lisa.hart@essex-fire.gov.uk)

Further information on volunteering for Essex County Fire & Rescue Service can be found at [www.essex-fire.gov.uk/volunteering](http://www.essex-fire.gov.uk/volunteering)